

IPMA Australia MA REG Fees Policy

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Introduction

This Policy covers the fees for the assessment of training/education organisations/independent professional who wish to become a partner of the IPMA Education & Training System (IPMA REG).

The purpose of the policy is to outline:

- The fee structure for initial assessment and registration to become a Partner of the IPMA Education & Training System (IPMA REG)
- The fee structure for re-registration to remain a Partner of the IPMA Education & Training System (IPMA REG).

Initial Application Fees

The cost for an initial application of assessment is \$3000.

Re-registration Fees

Re-registration and the fees associated, are required on an annual basis, even if no changes to the course/programme are made.

1st year re-registration

- Incremental/No Changes Route - \$2800
- Minor Changes Route - \$2900
- Significant Changes Route - \$3000

2nd year re-registration

- Incremental/No Changes Route - \$2600
- Minor Changes Route - \$2700
- Significant Changes Route - \$3000

Re-registration after 3 years

After a period of 3 years REG Partners are required to submit their course/programme through the original registration process, this is to ensure that the course/programme remains aligned with current trends in the project management field and meets the requirements of IPMA REG.

The cost of re-registration after 3 years will be \$3000.

Route	Description	Fee (AUD)
Incremental/No Changes	Minor annual updates, e.g. course description or literature updates	\$2,800 (Year 1) / \$2,600 (Year 2)
Minor Changes	Updates to course materials or teaching staff	\$2,900 (Year 1) / \$2,700 (Year 2)
Significant Changes	Major updates to course content, format, or title	\$3,000 (all years)

Re-registration after 3 years	Full reassessment to ensure ongoing alignment with IPMA requirements	\$3,000
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Minor Changes/Significant Changes prior to annual re-registration

If the education/training organisation or independent professional make minor or significant changes prior to the annual re-registration, the following fees will apply:

- Minor Changes - \$2900
- Significant Changes - \$3000

The annual re-registration requirement date will then change to the approval date of when the minor/significant changes were approved.

Re-registration Timelines

It remains the REG Partners' responsibility to re-register in time within 30 days of REG Partner expiry. The National REG Director will normally contact each REG Partner to instigate re-registration.

The REG Partner will have 30 days to submit their re-registration application. If the timeline is not adhered to, the applicant will need to re-submit a full initial application which may be subject to initial application fees.

IPMA-Australia will consider mitigating circumstances where timescales have been missed by the REG Partner where supporting evidence can be provided to the National REG Director.

Appeals

The applicant has the right to appeal the decision of the Member Association, see also IPMA-Australia-MA-Appeals-Policy for more information.

The cost of an appeal will be \$300.

If the appeal is upheld, the fee will be refunded.

Payment Terms

All fees will be invoiced after the receipt of an application form, payment terms are 30 days. Assessment will not commence until full receipt of payment.

This document should be read in conjunction with the IPMA-Australia MA REG Applicant Guide, Appeals Policy, and Complaints Policy.